

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:
<http://mainetown.com/board-meetings/>

Indexed agenda at:

http://mainetown.com/wp-content/uploads/2019/03/agenda_19-03-26.pdf

Board Members Present: Supervisor Morask, Assessor Moylan Krey, Highway Commissioner Kazmierczak, Trustees Jones, Carrabotta, McKenzie and Sweeney

Other in attendance: Kurt Asprooth, Dayna Berman, Doriene Prorak, Marie Dachniwsky, Denise Jajko, Michael Samaan, Anna Lydka, Austin Kelso, Ryan McKenzie, Diane Carrabotta, Melis Bircan, Carl Carrabotta, Donna Adam, and Wiesia Tytko.

Supervisor Morask called the meeting to order at 7:30 p.m., led the Pledge of Allegiance and Chief Deputy Clerk Tytko called the roll.

Agenda Item: Approval of Minutes of February 26, 2019 Bill Pay Review

Trustee Sweeney Motion to waive the reading and approve the minutes of the February 26, 2019 Bill Pay Review.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of February 26, 2019 Board Meeting

Trustee Carrabotta Motion to waive the reading and approve the minutes of the February 26, 2019 Board Meeting.

Trustee Jones Second.

Trustee Sweeney presented her amendments to the February 26, 2019 meeting minutes. Discussion. See video at 2:05.

Trustee Sweeney Motion to waive the reading and approve the amended minutes of the February 26, 2019 Board meeting.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of March 6, 2019 Special Board Meeting

Trustee Jones Motion to waive the reading and approve the minutes of the March 6, 2019 Special Board meeting.

Trustee Carrabotta Second.
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Approval of Minutes of March 19, 2019 Special Board Meeting

Trustee Carrabotta Motion to waive the reading and approve the minutes of the March 19, 2019 Special Board meeting.
Trustee Sweeney Second.
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Public Participation
None.

Agenda Item: Approval of General Assistance Expenditures
Payrolls dated March 8, 2019 and March 22, 2019 and General Assistance checks #51838 through check #51895 in the amount of \$57,076.62.

Trustee Jones Motion to approve.
Trustee Carrabotta Second

Trustee McKenzie stated that some of the line items on all the funds are over budget. She questioned Attorney Asprooth if we need a general request or resolution to do line item transfers. She was also concerned about being over 10% on each individual line item.

Attorney Asprooth responded that the Continuing Resolution was passed for this reason in February.

Supervisor Morask stated that we are in compliance as long as we are not over 10% of the entire budget and not in individual items.

Discussion continued. See video at 24:44.

Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Approval of Road District Expenditures
Payrolls dated March 8, 2019 and March 22, 2019 and Road District checks #20805 through check #20849 in the amount of \$132,376.46.

Trustee Sweeney Motion to approve.
Trustee McKenzie Second.

Trustee Carrabotta asked Highway Commissioner Kazmierczak if being over budget with Legal Services check #20833 brought his budget over 10% limit of his budget?

Highway Commissioner Kazmierczak answered the Legal Services line item overage did not result in his budget being over the 10% total fund limit.

Discussion followed. See video at 35:53.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated March 8, 2019 and March 22, 2019 and General Town Fund checks #56647 through check #56704 in the amount of \$254,257.47.

Trustee Jones	Motion to approve.
Trustee Carrabotta	Second.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: New Business, Ordinance to Allow Attendance by Electronic Means

Attorney Asprooth presented the proposed Ordinance 2019-3, An Ordinance Adopting Procedures for Remote Participation, which permits the Township Board member to attend and participate in any open or closed meeting via electronic means.

Trustee Sweeney presented her edits to the proposed Ordinance.

After lengthy discussion the Board reached an agreement on the proposed amendments.

See video at 43:31.

Supervisor Morask	Motion to pass the Maine Township Ordinance 2019-3, An Ordinance Adopting Procedures for Remote Participation as amended.
Trustee Jones	Second.

After Trustee Sweeney's additional comments on remote participation, discussion continued.
See video at 1:03:34.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: New Business, Park Ridge Chamber of Commerce Community Guide Ad – Discussion and Vote

Supervisor Morask stated that Maine Township Board was asked by the Park Ridge Chamber of

Commerce to participate in their Guide Ad which is due April 12th and will be published on May 22nd. Supervisor Morask pointed out that the Maine Township ad will be updated and modified by Alex Barton. The Board members agreed that this ad will be good exposure for the Township.

Supervisor Morask Motion to participate in the Park Ridge Chamber of Commerce Community Guide Ad for a quarter of a page with a total amount of \$420.00.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

Agenda Item: Old Business, Approval of Closed Session Minutes of September 25, 2018

Supervisor Morask asked for approval of Closed Session Minutes from September 25, 2018 stating that there is no need to discuss them in the Closed Session because there is no ongoing need for confidentiality. The actual Closed Session minutes of February 12, 2018 and May 22, 2018 were approved and released on September 25, 2018.

Trustee Sweeney requested that the Closed Session minutes will be provided for the Trustees prior to the Board meeting for early review.

Trustee Carrabotta and Trustee Sweeney requested amending said minutes by adding "Consensus as follows" before the roll call in the Closed Session.

Supervisor Morask Motion to approve the minutes of September 25, 2018 Closed Session meeting with adding "Consensus as follows" before the roll call.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

Supervisor Morask Motion to release the amended minutes of September 25, 2018.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

Agenda Item: Personnel, OEM Interim Director Part-Time Position

Supervisor Morask stated that since the Board did not decide what direction they will be going with the OEM, she proposed hiring an OEM Interim Director. She added that it will be a limited position for 5 hours a week and \$15.00 per hour.

Supervisor Morask stated that several people were interviewed and John Bennett, a top volunteer for OEM was chosen for this position.

Supervisor Morask Motion to hire John Bennett as acting OEM interim director for 5 hours per week at \$15.00 per hour.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

John Bennett introduced himself and stated that he has been a volunteer for many years and he is happy to work with Maine Township OEM.

Agenda Item: Personnel, Recovery Connection Part-Time Position

Supervisor Morask stated that Jonathan Kaehn was with the Recovery Connection from the beginning and recently resigned.

Administrator Berman stated that after many interviews she and Marty Cook recommend hiring Terrence Donnelly, which is the best candidate for the Recovery Connection part-time position. She added that it is a 19 hours per week position with \$14.00 per hour.

Supervisor Morask Motion to hire Terrence Donnelly for the Recovery Connection position for 19 hours per week at \$14.00 per hour with no benefits.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Terrence Donnelly introduced himself and thanked the Board for the opportunity to work with the Maine Township Recovery Connection.

Agenda Item: Officials' Reports

Trustee Carrabotta reported that along with Trustee McKenzie they enjoyed the TOCC Trustees Division Spring Conference, which provided a lot of interesting and uplifting information presented by many townships.

Trustee Jones stated that she attended the TOCC Clerk's Division meeting at Harp & Fiddle in Park Ridge with newly elected Cook County Clerk Karen Yarbrough, which was very informative.

Assessor Moylan Krey reported that her office completed over 3800 exemptions which will be processed in the Cook County Assessor's office. Senior cards will be sent by the Cook County Assessor's office reminding seniors to apply for the Senior and Senior Freeze exemptions.

Assessor Moylan Krey attended that TOCC Clerk's Division meeting with Cook County Clerk Yarbrough on March 7th.

Highway Commissioner Kazmierczak stated that after the death of Bob Brzezinski his office has been reorganizing and Pete Douvalakis, a long-time employee will be the Highway Department Foreman. He stated that he has a good rapport with Mr. Douvalakis and there hasn't been a drop off in terms of service.

Highway Commissioner Kazmierczak stated that without Bob Brzezinski there was no increase in complaints reported in the winter season. He added that he won't be hiring anybody for Mr. Douvalakis Director position or any extra labor. Highway Department is starting spring with repairing sewers, co-patching potholes, tree trimming and etc.

Highway Commissioner Kazmierczak stated that he is confident that in the near future the Highway Department will maintain its reputation being helpful and efficient.

Supervisor Morask stated that Mr. Douvalakis is a great choice as the Highway Department Foreman. She added that Mr. Douvalakis is a good motivator of the people and knows everything there is to know about the Highway Department.

Supervisor Morask stated that we are in the middle of the evaluations and budgets. All salary survey questionnaires for Salary Study have been completed by employees. She added that we have been a good example with cross training and using resources within offices to be prepared providing help when needed in the Assessor's office.

Supervisor Morask stated that Verizon's small cell outreach team met with Supervisor Morask, Highway Commissioner Kazmierczak and Ted Ward from Seaton Engineering to discuss a small cell partnership with the township as well as proposed locations for small cells within the township's right-of-way.

Supervisor Morask encouraged everybody to attend the Senior Expo 2019 on Thursday, April 25th at Golf Mill Shopping Center.

Agenda Item: Administrator's Report
None.

Agenda Item: Closed Session, Pending Litigation 5 ILCS 120/2 (c) (11)

Supervisor Morask asked for a motion to go to the Closed Session to discuss recent pending litigation.

Supervisor Morask Motion to go to the Closed Session under Section 5 ILCS 120/2 (c) (11) for the sole purpose of discussion of pending litigation.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

The Board re-convened in Open Session at 9:43 p.m.

Supervisor Morask Motion to re-convene in Open Session.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

There was no action taken after the reopening in the open session.

Agenda Item: Adjournment

Supervisor Morask Motion to adjourn.

Trustee Jones Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 9:44 p.m.

Maine Township Clerk